



## HIL INDUSTRIES BERHAD

Registration No: 196901000472 (8812-M)  
(Incorporated in Malaysia)

### ADMINISTRATIVE GUIDE FOR THE 51<sup>st</sup> ANNUAL GENERAL MEETING (“51<sup>st</sup> AGM”)

Date and Time : 24<sup>th</sup> June 2021, 11.00am  
Venue : Bukit Kemuning Golf & Country Resort, Lot 6031, Batu 7, Bukit Kemuning,  
42450 Shah Alam, Selangor Darul Ehsan

Dear Shareholders of HIL Industries Berhad (“HIL” or the “Company”)

Further to the “Guidance and FAQs on the Conduct of General Meetings for Listed Issuers” issued by the Securities Commission Malaysia as revised on 5 March 2021, please find the additional guidance below on the requirements and method of participating in the 51<sup>st</sup> AGM:

#### PRE-REGISTRATION TO ATTEND THE ANNUAL GENERAL MEETING

- Shareholders are required to register ahead of the 51<sup>st</sup> AGM to allow the Company to make the necessary arrangements in relation to the meeting i.e. infrastructure, logistics and meeting venue(s) to accommodate the meeting participants.
- Please do read and follow the following procedures to pre-register your physical attendance at the 51<sup>st</sup> AGM via the TIH Online website at <https://tih.online> :
  - Login in to TIH Online website with your user name (i.e. e-mail address) and password under the “e-Services”. If you have not registered as a user of TIH Online, please refer to the tutorial guide posted on the homepage for assistance to sign up.
  - Select the corporate event: “**(REGISTRATION) HIL 51<sup>st</sup> AGM**”.
  - Read and agree to the Terms & Conditions and confirm the Declaration.
  - Select “Register for Physical Attendance at Meeting Venue”.
  - Review your registration and proceed to register.
  - System will send an e-mail to notify that your registration for Physical Attendance at Meeting Venue is received and will be verified.
  - After verification of your registration against the General Meeting Record of Depositors, the system will send you an e-mail after 22 June 2021 to approve or reject your registration to attend physically at the Meeting Venue.
- Please note that only a depositor whose name appears on the Record of Depositor as at **17 June 2021** shall be entitled to attend or appoint proxies to attend and/or vote on his/her behalf at the 51<sup>st</sup> AGM.

#### DOOR GIFT/FOOD VOUCHER

There will be **NO distribution** of door gifts or food vouchers.

#### REFRESHMENT

There will be **NO refreshment** served at the Meeting venue.

#### ENQUIRY

If you have any enquiry prior to the meeting, you may contact the Share Registrar at:

<b>Tricor Investor &amp; Issuing House Services Sdn Bhd</b>		<b>Telephone Number</b>
Registration No. 197101000970 (11324-H) Unit 32-01, Level 32, Tower A Vertical Business Suite, Avenue 3, Bangsar South No. 8, Jalan Kerinchi 59200 Kuala Lumpur, Malaysia	<i>General Line</i>	603-2783 9299
	En Zulhafri Bin Abdul Rahman	603-2783 9289
	En Ahmad Syafiq	603-2783 9248
	<i>Fax Number</i>	603-2783 9222
	<i>Email</i>	Is.enquiry@my.tricorglobal.com